

Please print **CLEARLY** in black ink using **BLOCK LETTERS**.



**AA Education Network**  
 26 Kooringa Avenue, Cleveland  
 QLD 4163  
 Telephone: +61 7 3488 2916  
 Email: [info@aa-education.com](mailto:info@aa-education.com)  
 Web: [www.aa-education.com](http://www.aa-education.com)

## PERSONAL DETAILS

Family Name/Surname <i>As this appears in your passport</i>	Given Names	Preferred or Adopted Given Name	Title (Mr/Mrs/Miss/Ms)
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Full Formal Name (for use on formal documents, including degree certificate)

Gender (M/F)	Date of Birth (dd/mm/yy)	Citizenship	Country of Birth
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Correspondence Address <i>(Agent if applicable)</i>		Permanent Address <i>(Student's home address)</i>	
<input type="text"/>		<input type="text"/>	
<input type="text"/>		<input type="text"/>	
<input type="text"/>		<input type="text"/>	
Email		Email	
<input type="text"/>		<input type="text"/>	
Tel	Fax	Tel	Fax
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Do you hold a current Australian visa?  Yes *If 'Yes', you must attach a copy of visa and passport*  No

Do you have a disability, psychological or medical condition which may affect your studies?  Yes  No

If 'Yes', you must attach a separate sheet giving details.

Have you previously enrolled at Southern Cross University?  Yes  No

If 'Yes', supply student number.

## ENGLISH LANGUAGE PROFICIENCY

Is English your first language?  Yes  No If 'No', what is your first language?

Was English the language of instruction in previous secondary or tertiary studies?  Yes  No

If 'yes', please indicate the studies that were completed in English and their combined duration.

Studies	Duration
<input type="text"/>	<input type="text"/>

Have you completed a test of English proficiency in the last 2 years?  Yes  No

If 'yes', please indicate date taken and test.

Date Taken (dd/mm/yy)	English Test Name	Result (if known)	IELTS Test Report Form Number
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

If you answered 'No' to all of the above English language proficiency questions, you must sit an approved English test and advise us of the results before an Offer of Admission can be made. **NB.** Australian visa regulations require all applicants from specified countries to sit an IELTS test if they have not undertaken an IELTS test in the 2 years prior to visa application.

**I have read and understand the requirements regarding English language proficiency on page fourteen.**

Applicant's Signature  Date (dd/mm/yy)  /  /

## PROFESSIONAL DOCTORATE PROGRAM

Doctor of Business Administration (DBA)

Doctor of Indigenous Philosophy (DIP)

Doctor of Education (EdD)

## PROPOSED COMMENCEMENT

Year

Trimester A

B

C

Session 1

Session 2

## TERTIARY QUALIFICATIONS

List Degree(s) held. [If Honours degree(s) state class of Honours.] **Note:** All applicants must provide an original official transcript of her/his full academic record or a certified copy of the original transcript, except where Southern Cross University has awarded the degree. If transcripts are not in English, a certified English translation must also be provided.

Degree	Year of Graduation	University	State	Country

## RESEARCH AND PUBLICATIONS

Please list any theses and/or other publications of which you are the author and provide details of any other research you have undertaken. For each publication indicate: (a) all authors in the order in which they appear in the publication concerned; (b) the proportion of the total work that you contributed; (c) full bibliographic details, including page numbers; (d) if for journal articles whether the journal is refereed.


## SUMMARY OF CAREER: PREVIOUS YEARS

Business/professional/government work experience/positions. List key positions over the past seven years with name of employer and brief position description (the first entry should be your current position):


## PROPOSED RESEARCH PROJECT

1. You are expected to have some ideas (in general terms) of your proposed research field. Your research field may be modified as you progress through the Research Methods and other course units. However, as part of your application you are required to provide a submission regarding your proposed area of research. An outline of submission is provided below:

- the general topic area of research
- your experience in the topic area
- a brief description of the research problem i.e. what does the research aim to find out?
- why is the research important?
- why are you interested in this research area?

2. The submission needs to be 800-1000 words in length, legible and in good English.

3. The submission must be verified by signature and a statement declaring that the submission was written by the applicant and is original work.

## ADVANCED STANDING

If you wish to apply for advanced standing for some of the coursework units, please indicate here which units:

Postgraduate units

Yes  No

Additional units (please supply full supporting documentation)

Yes  No

Research units

Yes  No

Please note: (1) the rules and guidelines for advanced standing will be used when considering a request for advanced standing  
(2) appropriate documentation in support of your application for advanced standing must be submitted.

## FINANCIAL ASSISTANCE INFORMATION

(required for government reporting purposes)

1. Will you receive financial assistance in the form of sponsorship or scholarship for your study (e.g. from your employer or industry/government body)?  Yes  No

If YES, please provide sponsor details

Name

Sponsor location

--	--

Proportion of sponsorship (e.g. 100%)

Sponsorship amount \$

--	--

Note: Please advise International Centre for Professional Doctorates if these details change.

2. Will you be undertaking paid employment during your course of study?  Yes  No

If YES, give details, such as the work time involved

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## DECLARATION (Your application will not be considered if this declaration is not signed)

The personal information you provide on this form is protected by the New South Wales Privacy and Personal Information Protection Act 1998 and the health information is protected by the Health Records and Information Privacy Act 2002. Details regarding the operation of the Acts are contained in Southern Cross University's Privacy Management Plan and may be viewed at: [www.scu.edu.au/policy/privacy](http://www.scu.edu.au/policy/privacy).

I declare that I have read the Professional Doctorate Application form and that all the information submitted is correct and complete and I accept the conditions of the application. I consent to the terms and conditions set out in the Professional Doctorate Application form and at [www.scu.edu.au/policy/privacy](http://www.scu.edu.au/policy/privacy) in respect of handling my personal information, including health information. I consent to the University independently verifying the information, including personal and health information. I acknowledge it is my responsibility to provide all necessary information and documentary evidence in support of my application. I acknowledge that the University reserves the right to vary or reverse any decision regarding admission made on the basis of incorrect or incomplete information. I authorise the University to obtain from other educational institutions, past employers and relevant authorities details of my enrolment, academic record, examination results and employment history. I also authorise the University to make the information I have provided available to relevant Australian government agencies as they deem necessary and as required by law. I understand and acknowledge that the University may withdraw the offer until such time as the offer has been accepted by me. I acknowledge that the University will not be liable for any loss or damage whatsoever which I or any other person may suffer as a result of my admission being terminated in accordance with this condition. I authorise the University to collect, receive, store, transfer, use and disclose all such information in or connected with the application for research purposes and I give these authorities on condition that all information provided pursuant to them is de-identified by the University. I agree to abide by the Rules, policies and procedures of the University (as they may be from time to time). I understand and acknowledge that the University is collecting the information in this form for the purpose of assessing my application. I consent to the above use of my personal information, including health information.

Applicant's Signature

Date (dd/mm/yy)

 /  / 

## APPLICATION AND ADMISSION CHECKLIST

- |  |   |
|--|---|
| <input type="checkbox"/> application form completed in accordance with instructions  | <input type="checkbox"/> one passport photo   |
| <input type="checkbox"/> academic testamurs or certificates, academic transcripts and authorised translations  | <input type="checkbox"/> a résumé or curriculum vitae   |
| <input type="checkbox"/> certification from notary, Justice of the Peace or equivalent testifying to the genuineness of academic documents and their translation   | <input type="checkbox"/> 800 to 1000 word submission covering the details specified on page 106 |
| <input type="checkbox"/> for overseas applicants whose first language is not English: evidence of proficiency in English in the form of an original Academic IELTS test result, no more than two years old, showing a score of 7.0 or better with no less than 6.5 in the sub-bands. Advice on the acceptability of other English language tests or evidence of ability to study in English should be sought from the University's International Office. |   |

## WHERE DID YOU FIRST HEAR ABOUT SOUTHERN CROSS UNIVERSITY?

- |   |   |
|---|---|
| <input type="checkbox"/> education exhibition                   | <input type="checkbox"/> magazine               |
| <input type="checkbox"/> Southern Cross University website      | <input type="checkbox"/> current/former student |
| <input type="checkbox"/> Australian Education Centre            | <input type="checkbox"/> newspaper              |
| <input type="checkbox"/> educational partner of the University  |   |
| <input type="checkbox"/> other website (please specify)         |   |
| <input checked="" type="checkbox"/> agent (please provide name) |   |
| <input type="checkbox"/> other (please give details)            |   |

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## FOR THE USE OF THE DIRECTOR OF THE INTERNATIONAL CENTRE FOR PROFESSIONAL DOCTORATES ONLY

1. I recommend:

- the applicant be admitted to candidature  
 the applicant be not admitted to candidature for the following reasons:

  
  


If admission is recommended:

2. We report that:

- |  |                              |                             |
|--|------------------------------|-----------------------------|
| (a) necessary facilities are available in the College                                      | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| (b) preliminary discussion with the applicant on proposed research has been held?          | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| (c) resource implications for the proposed research have been discussed with the applicant | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| (d) I do not foresee difficulties in the applicant having access to library facilities.    | <input type="checkbox"/> Yes | <input type="checkbox"/> No |

3. I recommend that candidature commence on

Director ICPD

Date

Date