



Admission to Postgraduate Psychology/Counselling

NB: The application deadline for Postgraduate Psychology and Counselling programs is the last Friday in October of any given year, for commencement in the following February.

Student ID number (If you are a current or former Murdoch student please complete)

1. Personal Details

Title Surname

Given Names

Gender (M or F) Date of Birth/...../.....

Previous Name

(If applicable. Note if any of your academic transcripts contain a different name, you are required to provide a **certified copy** of proof of name change – uncertified photocopies are not acceptable. See Application Form Instructions on back page for further information)

Email

2. Postal Address

No/Street

Suburb

State/Country Post Code

Home Phone Work Phone

Facsimile Mobile

3. Home Address (if same as postal address write 'as above')

No/Street

Suburb

State/Country Post Code

Home Phone

Office Use Only

Rec Date Callista Input Stats

Admission Process Category

Course Code Location Mode Type

Basis for Adm Funding Source Fee Cat

Advanced Standing

Documentation Checklist (tick)

- Name change certified Aust PR
- Citizenship Aust PR
- Personal Statement Y N
- Transcript supplied Y N
- Transcript certified Aust PR
- Degree Award proof Y N
- Degree Award certified Aust PR
- Academic Referee's Report Y N
- Employer or Professional Report Y N
- Police Clearance Y N

Assessor's Comments

Offer (Postgrad Cert)

Offer (Postgrad Dip/Masters)

Non Offer

Assessed By

Offer/Non-Offer entered by Date

4. Application Details

Please indicate the course for which you wish to apply by ticking the appropriate box:

- Postgraduate Certificate in Counselling
- Postgraduate Diploma in Counselling
- Master of Counselling
- Postgraduate Diploma in Psychology
- Postgraduate Diploma in Consultancy Psychology
- Master of Applied Psychology in Clinical Psychology
- Master of Applied Psychology in Organisational Psychology
- Master of Applied Psychology and Doctor of Philosophy (combined program)

5. Citizenship

Are you an Australian citizen, Permanent Resident of Australia, or a New Zealand citizen? Yes No

If no, please state you nationality:

.....

What is your country of birth?:

.....

6. Do you wish to apply for Advanced Standing?

If you wish to have previous studies assessed for Advanced Standing please tick the box and ensure that you have provided all the necessary academic transcripts. All copies must be certified.

Yes I wish to apply for Advanced Standing

7. Previous Tertiary Education

(including Murdoch University studies)

Enter details of all formal studies attempted, both now and previously.

Fully certified documentary evidence is required for non Murdoch studies, in order for your application to be processed.

See Application Form Instructions on back page for further information.

Course/Qualification	Institution	Year Completed	Are documents attached and certified?

8. Personal Statement

You are required to provide a statement of no more than 500 words in support of your application. The statement should include information you believe will assist the Selection Committee to assess your application. For example, you might explain how your previous studies, research or work experience relate to the course for which you are applying. In your personal statement, please indicate which specialisation you wish to do and provide reasons. You should also give details of any academic distinctions or prizes you may have received and any publications or other scholarly or professional achievements you believe may be relevant.

If you are applying for admission to **Counselling** please use the following instructions in preparing your personal statement. We invite you to tell us about yourself in a mini-essay of 750 words. The aim is to give us a sense of who you are and of aspects of your own journey that have direct bearing on your interest in becoming a professional counsellor through this program. We don't want you just to tell us how good you are, but it's fine to mention any achievements you think are relevant or that help to throw light on your ambition and confidence for advanced studies. Please weave any such information into a unified and coherent whole that is also an indication of your quality and style of writing. Our Selection Committee carefully considers all thoughtfully prepared and complete applications.

9. How did you find out about this course?

- University Information Session
- Murdoch Website
- Other Website:
- Newspaper
- Expo: Name of Expo: Country:
- Personal/professional recommendation
- Other (please provide details)

10. Final Checklist

Use this checklist to ensure that you have completed ALL the steps necessary for your application. You may not be considered if your application is incomplete.

- Tick if you have completed ALL relevant sections of this application form
- Tick if you have included original or certified copies of ALL relevant documentation
- Tick if you have provided a personal statement
- Tick if you have supplied your 2 referees with the Referee Report template
- Tick if you have supplied your police clearance
- Tick if you have completed the Statistical Details section of this form (next page)
- Tick if you have signed the Declaration

11. Declaration

Please note that there are considerable penalties for making a false declaration by providing misleading or untrue information to the University.

I declare that the information supplied in this application and the accompanying documentation supporting it are correct and complete. I acknowledge that the provision of incorrect information or documentation relating to my application may result in withdrawal of any offer of a place and, if admitted to the University, cancellation of my enrolment.

I authorise Murdoch University to obtain further information about me from educational and other institutions, which I have included in this application and/or accompanying documentation.

I understand that Murdoch University may disclose the personal information I have given in this application (and supporting documentation) to the Department of Education, Science and Training (DEST) and that DEST will collect and store my personal information for use in connection with the Higher Education Management Information System.

.....
Signature

...../...../.....
Date

Application Form Instructions

Who should use this form

Graduates (or students intending to graduate in the semester prior to commencement of study) applying for admission to Psychology and Counselling courses.

Completing the Application Form

All applicants must complete all the numbered sections.

Documentation to be attached with the application form

Please note – only originals or certified copies are acceptable. Photocopies, scans, faxes and website printouts are not acceptable.

Copies of documentation are acceptable if certified by:

Anyone who is currently employed as:

- An accountant - member of the Institute of Chartered Accountants in Australia, or the Australian Society of Certified Practising Accountants, or the National Institute of Accountants, or the Association of Taxation and Management Accountants or Registered Tax Agents;
- A bank manager;
- A credit union branch manager;
- A Commissioner of Declarations;
- A Justice of the Peace;
- A barrister, solicitor or patent attorney;
- A police officer in charge of a police station or of the rank of sergeant and above;
- A pharmacist;
- A medical practitioner;
- A postal manager;
- A principal of an Australian secondary college, high school or primary school.

Note: Must not be certified by a family member.

Applications submitted without full and proper documentation, or with no explanation as to why documentation is not available, will not be assessed.

Overseas Documents

Documents in a language other than English, as evidence of studies undertaken overseas, must be submitted with an English translation. Please ensure a certified copy of the original language transcript of studies showing the subjects and results, along with the original language award certificate is included with application.

1. Academic Transcript and Degree Award

You are required to provide an original or certified copy of your academic transcript(s) detailing results of the studies you have attempted plus an original or certified copy of your qualification award confirming completion of the qualification (if applicable). Documentation for studies undertaken at Murdoch University is not required. Please ensure that transcripts include explanations of grades and abbreviations used (this is usually on the back of the transcript). If these documents are not available when you apply, you should indicate when you are likely to have them, and forward them to Murdoch International as soon as possible.

2. Proof of Name Change

If any of your transcripts contain a different name, you must provide an original or certified copy of proof of name change (eg. birth certificate, marriage certificate).

3. Permanent Humanitarian Visa

If you hold a Permanent Humanitarian Visa, you must supply the original or a certified copy of your passport showing the grant of the visa.

4. Referee's Reports

You will need to obtain two written referee's reports. At least one of these must come from an academic staff member conversant with your most recent academic work. The second referee may also be an academic or an appropriate individual with whom you have had professional contact. The reports, which will be private and confidential will be treated in the strictest confidence by the Selection Committee and officers of the University who are required to handle such documents. Please ask each referee to complete one set of the enclosed forms and forward it directly to Murdoch International by the closing date.

Fees

For information on fees, please see the Murdoch International website: <http://www.murdoch.edu.au/International-students/Courses-and-fees>

Post or submit your application to:



AA Education Network

26 Koorringa Avenue, Cleveland
QLD 4163

Telephone: +61 7 3488 2916
Email: info@aa-education.com
Web: www.aa-education.com

Employee or Professional Referee Report Form

Instructions for the Applicant

Complete the section below and pass the report to a person whom you wish to act as your employee or professional referee. That person should be a person conversant with your most recent experience.

Applicant Surname Applicant Given Names

Specialisation Clinical Organisational

Instructions for the Referee

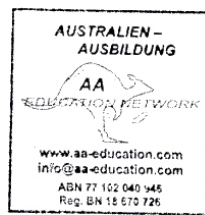
This report is a confidential document on a candidate for admission to the Master of Applied Psychology course. The Master of Applied Psychology course is of two years full time duration (or equivalent part time). The course is open to graduates who have completed four years of study in Psychology. Specialisation is available in Clinical Psychology or Occupational/Organisational Psychology.

The emphasis of the Master of Applied Psychology course is on the development of professional competence in the chosen area. Advanced coursework leads to practitioner experience and the conduct of an applied research project within community organisations.

Entry is competitive and we would appreciate your frank comments on the applicant's suitability for admission to the course.

This assessment will be treated in the strictest confidence by the Selection Committee and officers of the University, who are required to handle such documents.

Please complete this report and send it to: **AA Education Network**
26 Kooringa Avenue, Cleveland
QLD 4163
Telephone: +61 7 3488 2916
Email: info@aa-education.com
Web: www.aa-education.com



This report should be returned by

- End of October for semester 1 (study commencing at the beginning of the year)

Please do not return this report to the applicant

Referee's Name Position

Phone Number Fax Email

Name and Address of Institution

.....
.....
.....

How long have you known the applicant? years

In what circumstances have you known the applicant? (for example as a work supervisor or professional colleague)

.....
.....

1. Please use one of the following reference groups in developing your ratings and indicate your choice by ticking the appropriate box

- Psychology graduates
- Professional psychologists
- Professionals or graduates from any/all other disciplines
- Non professionals or non graduates

Research Skills

The applicant independently analyses problems; identifies and considers alternatives; understands complex causal relationships and generates ideas around solutions

No opportunity to observe

Excellent skills in this area

Good skills in this area

Average skills in this area

Needs to develop skills in this area

Please comment on this attribute

Oral Communication

The applicant effectively expresses him/herself in individual or group situations. The applicant shows good non-verbal communication and listening skills

No opportunity to observe

Excellent skills in this area

Good skills in this area

Average skills in this area

Needs to develop skills in this area

Please comment on this attribute

Written Communication

The applicant succinctly expresses ideas and information in written form

No opportunity to observe

Excellent skills in this area

Good skills in this area

Average skills in this area

Needs to develop skills in this area

Please comment on this attribute

Initiative

The applicant initiates appropriate action, participates in decision making and demonstrates the ability to work independently

No opportunity to observe

Excellent skills in this area

Good skills in this area

Average skills in this area

Needs to develop skills in this area

Please comment on this attribute

Response to Feedback

The applicant is open and appropriately responsive to feedback

No opportunity to observe

Excellent skills in this area

Good skills in this area

Average skills in this area

Needs to develop skills in this area

Please comment on this attribute

Conflict Resolution

When dissatisfied the applicant expresses concerns in an appropriate manner and works with others towards a resolution

No opportunity to observe

Excellent skills in this area

Good skills in this area

Average skills in this area

Needs to develop skills in this area

Please comment on this attribute

Flexibility

Where appropriate the applicant modifies his/her behaviour, approach or attitude in dealing with the task or problem

No opportunity
to observe

Excellent skills
in this area

Good skills
in this area

Average skills
in this area

Needs to develop skills
in this area

Please comment on this attribute

Problem Solving

The applicant identifies problems and implements creative solutions

No opportunity
to observe

Excellent skills
in this area

Good skills
in this area

Average skills
in this area

Needs to develop skills
in this area

Please comment on this attribute

Judgement

The applicant considers alternative courses of action and make sound decisions

No opportunity
to observe

Excellent skills
in this area

Good skills
in this area

Average skills
in this area

Needs to develop skills
in this area

Please comment on this attribute

Planning and Organising

The applicant prioritises and follows through using appropriate resources

No opportunity
to observe

Excellent skills
in this area

Good skills
in this area

Average skills
in this area

Needs to develop skills
in this area

Please comment on this attribute

2. Describe briefly the work undertaken by the applicant while employed by your organisation or while professionally known to you

.....
.....
.....

3. What, if any, do you consider to be his/her outstanding talents or strengths?

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.....
.....

4. What, if any, do you consider to be his/her liabilities or weaknesses?

.....
.....
.....

Academic Referee Report Form

(or two Professional Referee Reports if Academic Referee not available)

Instructions for the Applicant

Complete the section below and pass the report to a person whom you wish to act as your referee. The academic referee where possible, should be your research supervisor.

Applicant Surname Applicant Given Names

Specialisation Clinical Organisational

Instructions for the Referee

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Telephone: +61 7 3488 2916
Email: info@aa-education.com
Web: www.aa-education.com



This report should be returned by

- End of October for semester 1 (study commencing at the beginning of the year)

Please do not return this report to the applicant

Referee's Name Position

Phone Number Fax Email

Name and Address of Institution

How long have you known the applicant? years

In what circumstances have you known the applicant? (for example as a work supervisor or professional colleague)

1. How would you rate the applicant on the following qualities in relation to his/her chosen specialisation as indicated above?

Research Skills

The applicant independently analyses problems; identifies and considers alternatives; understands complex causal relationships and generates ideas around solutions

No opportunity to observe

Excellent skills in this area

Good skills in this area

Average skills in this area

Needs to develop skills in this area

Please comment on this attribute

Oral Communication

The applicant effectively expresses him/herself in individual or group situations. The applicant shows good non-verbal communication and listening skills

No opportunity to observe

Excellent skills in this area

Good skills in this area

Average skills in this area

Needs to develop skills in this area

Please comment on this attribute

Written Communication

The applicant succinctly expresses ideas and information in written form

No opportunity to observe

Excellent skills in this area

Good skills in this area

Average skills in this area

Needs to develop skills in this area

Please comment on this attribute

Initiative

The applicant initiates appropriate action, participates in decision making and demonstrates the ability to work independently

No opportunity to observe

Excellent skills in this area

Good skills in this area

Average skills in this area

Needs to develop skills in this area

Please comment on this attribute

Response to Feedback

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No opportunity to observe

Excellent skills in this area

Good skills in this area

Average skills in this area

Needs to develop skills in this area

Please comment on this attribute

Conflict Resolution

When dissatisfied the applicant expresses concerns in an appropriate manner and works with others towards a resolution

No opportunity to observe

Excellent skills in this area

Good skills in this area

Average skills in this area

Needs to develop skills in this area

Please comment on this attribute

Flexibility

Where appropriate the applicant modifies his/her behaviour, approach or attitude in dealing with the task or problem

No opportunity
to observe

Excellent skills
in this area

Good skills
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Average skills
in this area

Needs to develop skills
in this area

Please comment on this attribute

Problem Solving

The applicant identifies problems and implements creative solutions

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to observe

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Needs to develop skills
in this area

Please comment on this attribute

Judgement

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No opportunity
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Average skills
in this area

Needs to develop skills
in this area

Please comment on this attribute

Planning and Organising

The applicant prioritises and follows through using appropriate resources

No opportunity
to observe

Excellent skills
in this area

Good skills
in this area

Average skills
in this area

Needs to develop skills
in this area

Please comment on this attribute

2. Please comment on any discrepancy between the student's academic performance and your rating of the applicant's qualities above
.....
.....
.....

3. What, if any, do you consider to be his/her outstanding talents or strengths?
.....
.....
.....

4. What, if any, do you consider to be his/her liabilities or weaknesses?
.....
.....
.....

