



Master of Applied Finance Postgraduate Certificate in Applied Finance

2010 APPLICATION FOR ADMISSION

Sydney Melbourne

IMPORTANT: Before submitting this application, please ensure that you have enclosed all items listed under 'SUBMISSION'

1. PERSONAL PARTICULARS (please print in block letters)

Title Mr Mrs Ms Miss Dr Other

Surname Given names

Former name Preferred name

Male Female

Date of birth / /

Postal address

Postcode

Tel (Work)
 Tel (Home)
 Fax (Work)
 Fax (Home)
 Mobile

Email 1

Email 2

A Residential Status (*all applicants must supply documentary evidence of citizenship, eg. passport, birth certificate*)

- I am an Australian citizen Go to **B**
- I am a New Zealand citizen Go to **B**
- I am not a citizen of Australia or New Zealand Please answer the next question

Do you have Permanent Resident Status in Australia?

- Yes *If 'Yes' please supply documentary evidence of your residential status* Date issued / /
- No *If 'No' please also complete the Supplementary Form and submit with your application*

B Have you ever applied or enrolled previously at Macquarie University Yes No

If 'Yes' please indicate Student Number Year of enrolment

Degree

C Which program are you applying for? Please complete the three options (for details, see brochure)

- January intake **OR** July intake
- Masters **OR** Postgraduate Certificate
- Part time **OR** Full time

OFFICIAL USE ONLY	
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6. REFERENCES (preferably from the finance industry)

Name of Referee

Position

Organisation

Tel No. of Referee

Email of Referee

Name of Referee

Position

Organisation

Tel No. of Referee

Email of Referee

7. ADDITIONAL INFORMATION

How did you learn about the Macquarie University Master of Applied Finance Program?

Friend/ Colleagues Employer Website search Advertisement Other

8. DECLARATION

I hereby apply for admission to the Master of Applied Finance/Postgraduate Certificate in Applied Finance. I declare that the information given in this form is correct and complete, and if accepted as a student, I will comply with all the conditions, rules and regulations of the University. I understand that the University may obtain official records from any university or other tertiary institution previously attended by me. I also understand that the University may disclose information to the Department of Education, Employment and Workplace Relations (DEEWR) to assess my entitlement to Commonwealth assistance and or allocation of a Commonwealth Higher Education Student Support Number (CHESSN). DEEWR will securely store this information and will only disclose it, if required, to the Australian Taxation Office (ATO) during this assessment. I understand that the University reserves the right to vary or reserve any decision made on the basis of incorrect or incomplete information.

Signed Date / / / / /

9. SUBMISSION

Checklist for applicants. <i>Have you:</i>	Tick
Answered all the questions on the form?	<input type="checkbox"/>
Signed and dated your application?	<input type="checkbox"/>
Attached an original transcript of your academic record stating that you have qualified for the award(s) for all qualifications obtained at other institutions? (The transcript must show when the qualification was conferred.)	<input type="checkbox"/>
Attached certified copy of evidence of citizenship (passport, birth certificate)?	<input type="checkbox"/>
Attached other relevant documents (evidence of change of name, residential status or English translation)?	<input type="checkbox"/>
Attached a résumé or curriculum vitae?	<input type="checkbox"/>
GMAT test results (optional)?	<input type="checkbox"/>

If you are unable to supply original documents, photocopied documents must be stamped and certified as a true copy of the original by one or more of the following:

- An authorised officer in the admission/student enquiry office or department at any Tertiary Institution
- An accountant – members of the institute of Chartered Accountants in Australia, or the Australian Society of Certified Practising Accountants, or the National Institute of Accountants or Registered Tax Agents.
- A bank manager, but not a manager of a bank travel centre
- A barrister, solicitor or patent attorney
- A police officer in charge of a police station, or of the rank of sergeant or above
- A principal of an Australian secondary college, high school or primary school
- A Justice of the Peace (with registration number and the State in which they are registered as a Justice of the Peace)
- A minister of religion

The completed application form and original transcripts and other documents should be sent to:

AA Education Network
 26 Kooringa Avenue, Cleveland
 QLD 4163
 Telephone: +61 7 3488 2916
 Email: info@aa-education.com
 Web: www.aa-education.com



Supplementary Form

For completion by all international applicants for Applied Finance Centre programs in conjunction with Application for Admission form

1. PERSONAL PARTICULARS (please print in block letters)

Title Mr Mrs Ms Miss Dr Other

Surname Given names

Preferred name Passport number

Country of Citizenship (shown on passport)

Country of birth Country of residence

Permanent home address (outside Australia)

Contact address in Australia (during semester)

2. LANGUAGE SKILLS

A Is English your first language Yes No, my first language is

B If English is not your first language, please indicate if you have obtained any of the following. *You must submit documentary evidence of this study.*

<p>Qualification Secondary or tertiary study in a country in which English is an official language</p> <p>Results of a recognised English language test in the past 24 months, e.g. IELTS, TOEFL</p>	<p>Details of Institution/Course/Test Year completed <input type="text"/> Country <input type="text"/></p> <p>Test Date <input type="text"/></p>
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3. ARRIVAL DETAILS

I am currently living in Sydney **OR** I would arrive in Sydney on / / /

Please Note

	January 2010 intake	July 2010 intake
Enrolment date	11 January 2010	5 July 2010
Date classes start	18 January 2010	12 July 2010

Checklist of certified documents to be submitted	Tick
Evidence of education/professional qualifications	<input type="checkbox"/>
Passport/Citizenship Papers	<input type="checkbox"/>
Visa	<input type="checkbox"/>
References on work experience in finance	<input type="checkbox"/>
English proficiency	<input type="checkbox"/>
Application fee of \$A110 payable to: "Macquarie University" is enclosed by money order, bank draft or credit card	<input type="checkbox"/>

Further information on the application fee can be found at: www.international.mq.edu.au/study/apply/postgraduate

4. DECLARATION

I wish to be considered for enrolment as an international student in a course at Macquarie University and declare that the information submitted is correct and complete. I understand the University may obtain official records from any school, university or other tertiary institution previously attended by me for the purpose of verification of my supporting documents. I understand that the University reserves the right to vary or reverse any decision made on the basis of incorrect or incomplete information or fraudulent documentation.

I recognise that it is an offence to submit fraudulent documentation in support of an application for the purpose of gaining admission to the University. Where fraudulent documents are detected, I understand that my application will be rejected. If an offer has been made, it will be withdrawn. If a visa has been issued, it will be cancelled. All matters concerning fraudulent documentation will be reported to the relevant Government and statutory authorities, including NSW Police, Department of Immigration & Citizenship (DIAC) and Independent Committee Against Corruption (ICAC).

I authorise the University to release any personal information held about me to any other educational institution or authority to verify my student conduct, academic record or supporting documentation for the purpose of determining my eligibility for admission to the University. I herewith give the University permission to provide my address and details of enrolment to the Department of Immigration & Citizenship (DIAC) and the Department of Education, Employment & Workplace Relations (DEEWR), should I enrol at Macquarie University.

I am able to make appropriate arrangements to fund my studies. I have read and understood the University's tuition fee refund policy and conditions. For more information visit www.international.mq.edu.au/fee_policy

Macquarie University is subject to the Privacy and Personal Information Protection Act PPIPA 1998 (NSW). The University has produced a Privacy Management Plan. For more information on Macquarie University's privacy policy, Privacy Management Plan and Code of Practice visit: www.international.mq.edu.au/privacy

Signed Date / /

Unsigned applications will not be processed. Applications must be signed by the applicants personally, third parties must not sign on the applicant's behalf.

CREDIT CARD AUTHORISATION

I hereby give permission to Macquarie University to debit my credit card for a total fee of A\$110

Type of Card: MasterCard Visa

Card No. Expiry

Cardholder's name

Signature