

International Student Application for Master of Philosophy (MPhil), Doctor of Education (EdD) or Doctor of Philosophy (PhD)



Personal Details

If you have not previously enrolled at The University of Waikato, you must attach a verified copy of your birth certificate or passport and evidence of any change of name.

Please note: All documents provided (including endorsements by agents/institutions) must be translated by an official source if not originally in English. (A verified copy is a photocopy of a document signed by someone of suitable standing, such as a Justice of the Peace, Notary Public or Solicitor. The person must have seen the original document and checked that the photocopy is a genuine and unaltered copy. The person must officially stamp, sign and date the copy.)

Family name
(Your legal name)

Given name
(Your legal name)

Preferred name

Date of birth

Verify

Gender Male Female

Application to register for Doctor of Philosophy (PhD) Master of Philosophy (MPhil)

Do you intend to study full time? Yes No



Note: New Zealand Immigration regulations requires all international students to study full time while in NZ

Proposed date of enrolment: (The 1st of any month)

As soon as possible after approval Other (please state)

Name of School of Studies or Faculty:

Your permanent home address:

Phone: Fax: Mobile

Email:

The University of Waikato has agreed to observe and be bound by the Code of Practice for the Pastoral Care of International Students published by the Minister of Education. Copies of the Code are available on request from this institution or from the New Zealand Ministry of Education website at <http://www.immigration.govt.nz>

International Student Application for Master of Philosophy (MPhil), Doctor of Education (EdD) or Doctor of Philosophy (PhD)



Your current contact
Address, if different from above:

Emergency contact name:
Relationship to you:
Can they speak English? Yes/No (please circle the applicable response)
If "No", which language do they speak?

Emergency contact address:

Emergency contact phone:

Medical insurance:
*It is strongly advised that student purchase medical insurance whilst they are in New Zealand. The University of Waikato is considering making medical insurance compulsory for international students.

Agent Details (if applicable)

Agent's name:

Agent's postal address:

Phone: Mail: Mobile:

Agent stamp:

International Student Application for Master of Philosophy (MPhil), Doctor of Education (EdD) or Doctor of Philosophy (PhD)



English Language Proficiency

Please tick the box that applies to you:

English is my first language

English was the language of instruction of my previous study completed. (Documentary evidence must be provided)

Please provide documentary evidence of your competence in English. To be considered for entry to a higher degree, you will be required to attain an IELTS score of 6.5 with a 6.0 in the writing band or a TOEFL score of 600 with a TWE of 5.0. If you still have to sit an English proficiency test, please complete the section below:

Test date: _____ English test name (e.g. IELTS): _____

Overall result (if known): _____ Writing band/TWE (if known): _____

Please note that an original copy of your results is required.

Ministry of Education Information

Country of citizenship:

If you have been previously enrolled at The University of Waikato, please give your student ID number

If you have not attended The University of Waikato previously, please state

Occupation on 1 October of the previous year:

Code

Code

Ethnicity:

Last Secondary School attended

Last year of attendance

Code

Name of your highest

Secondary School qualification and year attained

International Student Application for Master of Philosophy (MPhil), Doctor of Education (EdD) or Doctor of Philosophy (PhD)



Previous Tertiary Enrolment

List your tertiary qualifications below. If you have never been enrolled at The University of Waikato, you must attach original or verified copies of your academic records to this form.

Institution	Inst code	Qualification	Years enrolled		Qualification Completed		
			From	To	Yes	Year	Code

Other Enrolment Information

Will your research be co-supervised with any other institutions? Yes No

If yes, please specify:

Do you live with the long-term effects of injury, illness or disability? Yes No

Would you like more information on the University's services for students with special needs? Yes No

Declaration

I declare that the information that I have provided is true and correct, and that I have not withheld any information that could have a bearing on my enrolment. I acknowledge that I am bound by the regulations of The University of Waikato, including the Computer Regulations. Because the University may need to hold and use information about me, I authorize the University to collect, use and disclose personal information collected from me, and from other institutions, subject to the provisions of the Privacy Act 1993. (Note that copies of the relevant provisions are available from the Postgraduate Studies Office.)

I understand that before this application to enrol can be approved, the Academic Board (or delegated authority) will establish that I can be provided with the necessary supervision and resources to complete my research. If, either before or during my period of study, the University has staffing or resource problems beyond its control that affects my research, it will make all reasonable efforts (within budget and staffing constraints) to provide alternative satisfactory arrangements so that I will not be disadvantaged. However, because of the specialist nature of research and supervision at this level of study, my conditions of enrolment may be subject to change under such circumstances.

I am aware that all research involving human subjects, animal or genetically modified organisms must be approved by an appropriate ethics or safety committee before the research commences. I will seek and obtain approval from the relevant committee before undertaking research for this project.

Signature:

Date: / /

International Student Application for Master of Philosophy (MPhil), Doctor of Education (EdD) or Doctor of Philosophy (PhD)



Proposed Research Topic

Please attach your initial research proposal, including the proposed field and depth of study, resources required, and planned timetable. (Guidelines on preparing the proposal are available from departments and The Postgraduate Studies Office, as well as in the Handbook of Research Degrees of MPhil, PhD and EdD at the University of Waikato). This application form and proposal must be passed to the chief supervisor for completion and endorsement. Log on to: <http://www.waikato.ac.nz/uow/research.shtml?#PostGraduate> for the Handbook of Research Degrees.

Document Checklist

- Completed and signed application form
- Research Proposal
- Student statement (statement of purpose)
- Verified copy of Birth Certificate or Passport
- Full tertiary transcript
- Tertiary Graduate Certificate/Bachelor Certificate
- Curriculum vitae/resume
- References – at least two (to confirm your work and academic experience)

For office use only

The following sections should be completed by the supervisors, the chairpersons of departments and the School of Faculty representative.

Date of Enrolment

Please note that this must be from the first of a month and that it is not possible to backdate an application for more than two months.

Proposed date of enrolment: / /

Paper code:

Supervisory Panel

All members of the supervisory panel must sign below to indicate their availability and suitability to supervise the research outlined in the attached proposal. The minimum supervisory requirements are two University of Waikato staff members for the PhD and one University of Waikato staff member for the MPhil. Members of the supervisory panel who are not members of the staff of The University of Waikato must include their institutional or industry affiliation, and the address to be used on correspondence. The chief supervisor and candidate must outline the arrangements that have been made to maintain supervisory contact and departmental participation with candidates who will spend any substantial periods doing research off campus.

International Student Application for Master of Philosophy (MPhil), Doctor of Education (EdD) or Doctor of Philosophy (PhD)



Chief Supervisor

Name: Department:
(please print)

Academic qualifications and title:

Phone: Email:

Signature:

Other members of Supervisory Panel

1. Name: Academic qualifications:
(please print)

Department/Institution Address:

Phone: Email:

2. Name: Academic qualifications:
(please print)

Department/Institution Address:

Phone: Email:

3. Name: Academic qualifications:
(please print)

Department/Institution Address:

Phone: Email:

International Student Application for Master of Philosophy (MPhil), Doctor of Education (EdD) or Doctor of Philosophy (PhD)



Approval by Chairpersons

Please note that, if the applicant is enrolled in more than one department, chairpersons of both departments must complete this form and the EFTS apportionment section of the form.

Department 1

Name of Chairperson:
(please print)

Department:

The applicant satisfies the academic requirements (honours or masters degree with a minimum of second class honours (division 1) in the appropriate subject) for study in this department.

Yes No

Adequate supervision is available

Yes No

Special arrangements will be required for the applicant to undertake proposed research in this department
(please explain on a separate sheet).

Yes No

Signature

Department 2

Name of Chairperson:
(please print)

Department:

The applicant satisfies the academic requirements (honours or masters degree with a minimum of second class honours (division 1) in the appropriate subject) for study in this department.

Yes No

Adequate supervision is available

Yes No

Special arrangements will be required for the applicant to undertake proposed research in this department
(please explain on a separate sheet).

Yes No

Signature

Date: / /

EFTS Apportionment

Department 1 % of EFTS Signature of Chairperson

Department 2 % of EFTS Signature of Chairperson

International Student Application for Master of Philosophy (MPhil), Doctor of Education (EdD) or Doctor of Philosophy (PhD)



Approval by School or Faculty Postgraduate Studies Representative

I recommend/do not recommend the applicant for registration for the degree of

MPhil PhD

Conditional* Confirmed*

Comments (including suggested academic conditions for conditional enrolment) _____

Signature	<input style="width: 100%; height: 100%;" type="text"/>	Date	/	/
Please return the completed form to AA Education Network 26 Kooringa Avenue, Cleveland QLD 4163 info@aa-education.com				
* Refer to Section 4 of handbook for Research Degrees of MPhil, PhD and EdD at The University of Waikato				