

- Please complete all sections in BLOCK LETTERS in English
- Return all pages of this completed form to:

### AA Education Network

26 Kooringa Avenue, Cleveland  
QLD 4163

Telephone: +61 7 3488 2916  
Email: [info@aa-education.com](mailto:info@aa-education.com)  
Web: [www.aa-education.com](http://www.aa-education.com)



Is your application through a CELC/Curtin agent? Yes  No

Agent Name: AA Education Network

Agent Contact: +61 7 3488 2916

Agent Email: info@aa-education.com

### Section 1 – Personal Details

Family Name: \_\_\_\_\_  
 Given Name/s: \_\_\_\_\_  
 Preferred Name: \_\_\_\_\_  
 Nationality: \_\_\_\_\_  
 Date of Birth: \_\_\_/\_\_\_/\_\_\_ Male  Female   
 Passport Number: \_\_\_\_\_  
 Home Address: \_\_\_\_\_  
 \_\_\_\_\_  
 City: \_\_\_\_\_ Country: \_\_\_\_\_  
 Telephone: \_\_\_\_\_  
 Email: \_\_\_\_\_  
 Australian Address (if known): \_\_\_\_\_  
 \_\_\_\_\_  
 City: \_\_\_\_\_ Country: \_\_\_\_\_  
 Telephone: \_\_\_\_\_  
 Email: \_\_\_\_\_

### Section 2 – Visa Information

Which kind of visa will you apply for?  
 Tourist visa  Working Holiday visa   
 Student visa  Other visa

### Section 3 – Enrolment of Course

Commencement Date: \_\_\_/\_\_\_/\_\_\_  
 Course/s I would like to enrol in:  
 \_\_\_\_\_  
 General English  Academic English  English Language Bridging\*   
 Number of weeks I would like to enrol for (General/Academic English):  
 5 weeks  10 weeks  15 weeks  20 weeks   
 25 weeks  30 weeks  35 weeks  40 weeks   
 45 weeks  50 weeks

\* Note: English Language Bridging is a semester long course.

### Section 4 – Further Study

After completing your course at CELC, are you planning further study at Curtin University?  
 Yes  No  If yes, please complete below:  
 Start Date: \_\_\_/\_\_\_/\_\_\_ Course: \_\_\_\_\_  
 Have you completed submitted an application to Curtin's International Office for your university course? Yes No

### Section 5 – Arrival in Australia and Accommodation

Do you require a pickup from the airport in Perth?  
 Yes - please complete section 6  
 No  
 Do you require CELC to organise your accommodation?  
 Yes - please complete section 7  
 No

### Section 6 – Airport Pickup

Flight Number: \_\_\_\_\_  
 Arrival Date: \_\_\_/\_\_\_/\_\_\_ Arrival Time: \_\_\_\_\_

### Section 7 – Accommodation and Airport Pickup

If required, which accommodation would you like?  
 Homestay (with meals)  Homestay (self catering)  
 University Residence  
 Accommodation Start Date: \_\_\_/\_\_\_/\_\_\_ Number of weeks: \_\_\_\_  
 If you want homestay, please answer the following:  
 Do you smoke?  Yes  No  
 Do you like children?  Yes  No  
 Do you like cats?  Yes  No  
 Do you like dogs?  Yes  No  
 Do you have any dietary requests? (e.g. halal, vegetarian, etc)  
 \_\_\_\_\_

Do you have any medical conditions or allergies?  
 \_\_\_\_\_

Do you have any special requirements?  
 \_\_\_\_\_

Please write any information about your hobbies and interests to help CELC find a suitable homestay.

### Section 8 – How did you hear about CELC?

Curtin Website  Other Website \_\_\_\_\_(which one?)  
 Brochure  Friend or family   
 Advertisement  Education Fair   
 Agent \_\_\_\_\_(which one?)  
 Other \_\_\_\_\_(which?)

## Section 9 – Fees

Enrolment Fee	A\$ 110
ELICOS Course Tuition Fee	A\$ _____
EL Bridging Course Tuition Fee	A\$ _____
Accommodation Placement Fee	A\$ _____
Airport Pickup Fee	A\$ _____
Overseas Health Cover Fee	A\$ _____
Carer Fee (Under 18s)	A\$ _____
Other Fee	A\$ _____
<b>TOTAL</b>	<b>A\$ _____</b>

## Section 10 – Payment of fees

Payment can be made by Bank Draft, Telegraphic Transfer or Credit Card

### 1. Bank Draft

Send to: Curtin University of Technology  
CELIC – Building 208  
GPO Box U1987  
Perth WA 6845 AUSTRALIA

### 2. Telegraphic Transfer

Bank Name: Bank West  
Branch: Bentley West Curtin  
Address: Curtin University  
Bentley WA 6102 AUSTRALIA  
BSB Number: 306 065  
Account Number: 464 33 33  
Account Name: Curtin General Number 1  
Department: CELC

### 3. Credit Card Payment

I authorise Curtin University to make the following transaction:

Credit Card  Visa  MasterCard  AMEX

Cardholder Name: \_\_\_\_\_

Credit Card Number: \_\_\_\_\_

Expiry Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Amount to be charged A\$ \_\_\_\_\_

Validation Code: \_\_\_\_\_ (last 3 digits located on the back of the card)

Signature of Cardholder: \_\_\_\_\_ Date: \_\_/\_\_/\_\_

## Section 11 – Refund Policy

For the purpose of the Refund Policy a "course" is defined as the total period of pre-paid tuition in ELICOS or English Language Bridging at Curtin English Language Centre (CELC) as described in the Acceptance of Offer. The Enrolment Fee is payable once only and is non-refundable.

### Tuition Fees

#### A. Full refund

*ELICOS and English Language Bridging*

- Curtin University of Technology is unable to provide the course;
- An offer of a place is withdrawn;
- A student visa is denied, on condition of supporting documentary evidence;

*ELICOS*

- Student withdraws with more than 28 days notice prior to commencement of course date.

#### B. Full refund minus \$550

*ELICOS*

- Student withdraws with less than 27 days notice prior to commencement of course date;

### *English Language Bridging*

- Student withdraws with more than 10 weeks notice prior to commencement of course date.

#### C. Partial refund

*ELICOS*

- Student who has met the Curtin's mainstream, English Language Bridging or Curtin International College's English entry requirements will receive a 70% refund. The refund will be calculated from the commencement date of the next module;

### *English Language Bridging*

- Student who withdraws with less than 10 weeks notice prior to commencement of the course date will receive a 90% refund;
- Student who withdraws after the commencement of the course but prior to the census date will receive a 50% refund.

#### D. No refund

*ELICOS and English Language Bridging*

- Student transfers to another provider;
- Visa is cancelled due to DIAC non-compliance;
- If the centre has expelled the student for breach of student obligations;
- Where fraudulent or forged documents have been presented;

*English Language Bridging*

- Student withdraws from English Language Bridging after census date.

This agreement does not remove the student's right to take further action under Australia's consumer right protection laws. CELC does not circumscribe the student's right to pursue other legal remedies or to be represented by a nominee if the student so chooses. This policy is correct at the time of publishing but is subject to change. For further details on the University's Refund Policy, please visit <http://fees.curtin.edu.au/refunds.cfm>

## Section 12 – Homestay Conditions

- Homestay is available for a minimum of 4 weeks
- Where a student wishes to leave a host family early, the student must give 2 weeks notice
- Curtin English Language Centre, Curtin University of Technology will not be responsible for any liability or loss whatsoever from any actions undertaken on your behalf in arranging of accommodation.

## Section 13 - Please read the following statement before you sign

I undertake to abide by the conditions of my visa including the requirement to study on a full time basis and attend all classes. I understand and accept the terms and conditions and the Refund Policy of Curtin English Language Centre as stated on the Fees Schedule and web site [www.curtin.edu.au](http://www.curtin.edu.au). I authorise CELC to use this information in accordance with the principles of the national Privacy Act and I understand that information supplied in this application may be made available to a Curtin overseas representative and the overseas student health cover provider for administrative purposes.

Name: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_/\_\_/\_\_

The information provided by the student to the provider may be made available to commonwealth and state agencies and the Fund Manager of the ESOS Assurance Fund, pursuant to obligations under the ESOS Act 2000 and the National Code.